

**Bayou Island Park HOA
Board of Directors
Minutes of Meeting 12.30.2020**

The board of directors of Bayou Island Park Homeowners Association met via Zoom at 7 pm December 30, 2020. Reggie Spiller, Kit La, Santosh Kedia, Jody Harrington and board counsel Mike Harrington were present. Hernan Guajardo did not attend.

Board President Reggie Spiller hosted the meeting and provided an agenda and additional information which is attached to these minutes.

Treasurer's Report: Kit La reported that 25 annual assessments have been paid with 8 still outstanding. All special assessments have been paid. The HOA checking account has \$40,000 with \$12,000 in the savings account. No withdrawals from the savings account have been made although she was authorized to do so if needed. HOA Secretary Jody Harrington will include a reminder about paying the annual assessments in an email to the neighbors and board members will remind those who have not yet paid to do so before the annual meeting January 7.

The HOA accountant will send a year end financial report to Kit before the annual meeting and Jody will forward it to all homeowners as soon as it is received. Kit's financial report is attached to these minutes in the information provided by Reggie.

Zero Based Budget Review: Reggie led a discussion reviewing the budget. The water bill is down 25% in November compared to November 2019, thanks to the smart sprinkler project led by Hernan Guajardo.

HOA December Projects: There are 3 maintenance projects which the HOA addressed this month. The Walk In Gate lock was repaired and the code changed. The closing hinge was also replaced. The main water pipe for the HOA sprinkler system was broken and leaking between two homes and has now been repaired. The fence and gate on the east side of the neighborhood by the Kottwitz property and a section of the west side of the metal fence along the La property need repair and an estimate has been requested from John Halvorsen who said he will have that in the next few days.

Annual Meeting: The board discussed logistics and plans for the Annual Meeting scheduled for 7 pm at MDPC in the Amphitheater.

1. Zoom: Reggie will schedule a Zoom meeting for those who prefer not to attend due to Covid or who are unable to attend. Jody will let neighbors know that they can join the Zoom meeting if they provide a proxy in advance of the meeting. Those who have provided proxies will be sent an invitation and link to the meeting. Those joining will all be muted by Reggie and the chat room will be disabled. Those joining the Zoom meeting can send questions to Reggie before the meeting and he will address them during the meeting.

2. Proposed Agenda: the board reviewed and approved the agenda for the meeting, after discussion.

3. Election of Directors: The following neighbors have been nominated to serve on the 2021 board and have agreed to serve if elected: Gene Butler, Kim Gustafson, Jody Harrington, Joe Henkel, Suzanne Holliday, Kit La, and Hassan Sedaghat. Kit will drop off proxies in the mailboxes of neighbors and Jody will attach a proxy to her email reminder about the meeting. Reggie urged the directors to speak to neighbors about the importance of attending or sending a proxy for the meeting and encouraging support for the proposed amendment to the by-laws.

4. Possible Cancellation: Jody pointed out that today Harris County sent an emergency notice to residents advising not to have large gatherings due to the rise in Covid cases in the area. In the event the church cancels our meeting because of that we will try to reschedule the meeting at the earliest opportunity. In that event, the current board will remain in place until a new board can be elected since Texas law requires HOA meetings to be held in person and not virtually.

Other Business:

1. Notice to Scott and Suzanne Holliday requesting removal of the greenhouse they placed on HOA property: Reggie reported that the post office has attempted to deliver a certified letter to them and given notice for them to pick it up but they have not done so. Reggie did send the notice by regular mail as well but to date there has been no response from the Hollidays.

2. Tree Trunk Removal from Bayou — Santosh noted there are several piles of broken tree branches and some large tree trunks from the last clean up in the ravine on the west side of our area which could cause damage if that area collects enough water. Reggie agreed to get Rene and his crew to remove them.

The meeting was adjourned at 8:15 with thanks to all for their cooperation.

Respectfully submitted,

Jody Harrington
Secretary